

UNITED STATES BANKRUPTCY COURT  
NORTHERN DISTRICT OF ALABAMA  
\_\_\_\_\_ DIVISION

In re

Bankruptcy Case No.

**Debtor**

**Plaintiff**

Adversary Proceeding No.

**Defendant**

**SUMMONS AND NOTICE OF PRETRIAL CONFERENCE  
IN AN ADVERSARY PROCEEDING**

YOU ARE SUMMONED and required to file a motion or answer to the complaint which is attached to this summons to the clerk of the bankruptcy court within 30 days after the date of issuance of this summons, except that the United States and its offices and agencies shall submit a motion or answer to the complaint within 35 days.

Address of Clerk

At the same time, you must also serve a copy of the motion or answer upon the plaintiff's attorney.

Name and Address of Plaintiff's Attorney

If you make a motion, your time to answer is governed by Bankruptcy Rule 7012.

YOU ARE NOTIFIED that a pretrial conference of the proceeding commenced by the filing of the complaint will be held at the following time and place.

Address	Room _____
	Date and Time _____

**IF YOU FAIL TO  
RESPOND TO  
THIS SUMMONS,**

**YOUR FAILURE WILL BE DEEMED TO BE  
YOUR CONSENT TO ENTRY OF A JUDGMENT BY THE BANKRUPTCY COURT AND JUDGMENT BY DEFAULT MAY  
BE TAKEN AGAINST YOU FOR THE RELIEF DEMANDED IN THE COMPLAINT.**

\_\_\_\_\_  
*Clerk of the Bankruptcy Court*

By: \_\_\_\_\_  
*Deputy Clerk*

\_\_\_\_\_  
*Date*

## CERTIFICATE OF SERVICE

I, \_\_\_\_\_, certify that I am, and at all times during service of process  
(name)  
was, not less than 18 years of age and not a party to the matter concerning which service process was made. I further certify that the  
service of this summons and a copy of the complaint was \_\_\_\_\_ by:  
(date)

- Mail service: Regular, first class United States mail, postage fully pre-paid, addressed to:
  
- Personal Service: by leaving the process with defendant or with an officer or agent of defendant at:
  
- Residence Service: By leaving the process with the following adult at:
  
- Publication: The defendant was served as follows: [Describe briefly]
  
- State Law: The defendant was served pursuant to the laws of the State of \_\_\_\_\_, as follows: [Describe  
briefly] Name of State
  
- Certified Mail: certified mail to an officer of insured depository institution addressed as follows:

Under penalty of perjury, I declare that the foregoing is true and correct.

---

*Date*

*Signature*

Print Name		
Business Address		
City	State	Zip