

**IN THE UNITED STATES BANKRUPTCY COURT
FOR THE DISTRICT OF DELAWARE**

In Re: Chapter __
Debtor. Case No. __ - ____ (____)

**NOTICE OF AGENDA OF MATTERS SCHEDULED
FOR HEARING ON _____, ___ AT _____ .M.**

CONTINUED MATTERS

1. Title of Motion (Docket #)

Response Deadline:

Responses Received:

Status: (State the continued hearing date or date is to be determined.)

UNCONTESTED MATTERS

2. Motion (Docket #)

Response Deadline:

Responses Received:

Status: (State no objections have been received and a Certification of No Objection has been or will be filed. No hearing is required.)

CONTESTED MATTERS/SCHEDULING HEARING

3. Motion (Docket #)

Related Documents: (Only list documents which Court will need to review in relation to the matter scheduled.)

Response Deadline:

Responses Received:

Status: (State if negotiations are still occurring, the matter is going forward on oral argument or for scheduling purposes only.)

CONTESTED MATTERS/EVIDENTIARY HEARING

4. Motion (Docket #)

Related Documents: (Only list documents which Court will need to review in relation to the matter scheduled.)

Response Deadline:

Responses Received:

Status: (State number of witnesses to testify and estimated time needed.)

ADDITIONAL MATTERS (This section would be included on an **amended** agenda if counsel forgot to list matters on the original agenda.)

5. Motion (Docket #)

Related Documents:

Response Deadline:

Responses Received:

Status: (State if matter is continued, uncontested, scheduling or evidentiary.)

Date

Signature

Important Reminders:

- Number agenda matters consecutively. Do not start with No. 1 at each new section.
- Include stay motions and adversary proceedings in the above sections. Do not create a separate section for these matters.
- List Objections in order they appear on the docket.
- Amended agendas should have new material in **bold** only. There is no need to italicize or underline.
- Double check the updated docket before filing an agenda to be sure you have included all docket numbers on pleadings listed. Only matters filed within the past 24 hours may not be docketed yet and can be listed as TBD.
- If a Response does not appear to have been filed with the Court, please include a copy with the agenda.
- File the original and copies of agenda in the Clerk's Office. Do not send to chambers.

