

**INFORMATION SHEET CONCERNING
APPLICATION FOR ADMISSION TO THE BAR OF
THE UNITED STATES DISTRICT COURT
FOR THE DISTRICT OF DELAWARE**

GENERAL INFORMATION:

Early each year, a large ceremony is held for the admission of attorneys to the Bar of the United States District Court, in accordance with Local Rule 83.5(b). The Federal Bar Association sends an information packet, including admission forms, to attorneys who were admitted to the Delaware State Bar in the preceding month of December.

To schedule admission to the Bar for a date and time other than the annual ceremony, the attached application should be completed and submitted to the Clerk's Office. The Clerk's Office will contact the applicant to set up a date and time for admission.

INSTRUCTIONS:

1. To be admitted into the U. S. District Court for the District of Delaware, you must be a member of the Delaware Bar, and your sponsor must already be admitted to practice before the District Court.

2. The information provided on the application must be typed or printed clearly. Please enter your name in the manner in which it is to appear on your certificate. Both you and your sponsor should sign page 1 of the admission forms in the appropriate sections prior to returning them to our office. Please do not fill in the section marked "SWORN TO AND SUBSCRIBED..."

3. Completed applications, along with a \$65 fee for admission, must be received three (3) days prior to your admission date (checks should be made payable to "Clerk, U.S. District Court"). You may either mail your application or deliver it in person to the Clerk's Office at the address listed below:

**Clerk, U. S. District Court
844 N. King Street, Room 4209, Lockbox 18
Wilmington, DE 19801**

4. If there is a problem with your application, you will be notified by the Office of the Clerk. Otherwise, your application will be approved and your admission scheduled for the next available date. You will receive notification by telephone as to the date, time and presiding Judge for your admission.

5. At the time of admission you must appear before the Court and be introduced by your sponsor. You are encouraged to check into the Clerk's Office 15 minutes prior to the ceremony to ensure that your name is on the Court program for that day. (There is no provision for an attorney to be waived into the bar of the court without making a personal appearance.)

6. If you need to reschedule your appearance, or if you have any questions, contact Betty Strickler in the Clerk's Office at (302) 573-6170.

IN THE UNITED STATES DISTRICT COURT
FOR THE DISTRICT OF DELAWARE

IN THE MATTER OF THE ADMISSION OF AND TO
PRACTICE BEFORE THE DISTRICT COURT

I, _____, do solemnly swear or affirm that I will demean myself,
as an attorney and counselor of this court, uprightly and according to the law; and that I
will support the Constitution of the United States. SO HELP ME GOD.

(Signature of Attorney)

SWORN TO AND SUBSCRIBED in open court this ____ day of _____, 200__.

(Clerk)

I HEREBY CERTIFY that the above individual has been admitted to practice by the Supreme
Court of Delaware and do hereby move his/her admission to the bar of this court.

(Sponsor's Name - Please Print)

(Sponsor's Signature)

JUDGE:	Robinson	Farnan	Sleet	Jordan
CLERK:	Tassone	Bolton	Preston	Looby

**IN THE UNITED STATES DISTRICT COURT
FOR THE DISTRICT OF DELAWARE**

ATTORNEY INFORMATION

Name of Attorney: _____ Birth Date: _____
(Last) (First) (Middle) (Mo.) (Day) (Yr.)

Other Names Known by: _____
(Last) (First) (Middle)

Home Address: _____
(Number and Street)

(City) (State) (Zip)

Firm/Office:

Name: _____

Address: _____
(Number and Street)

(City) (State) (Zip)

Phone: _____ Social Security Number: _____

Jurisdiction in which ADMITTED to practice

<u>Bar Code/ID</u>	<u>Jurisdiction</u>	<u>Date of Admission</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Fee Paid?: Yes No (For Clerk's Office Use)

Sponsor: _____ Sponsor Delaware Bar Number: _____

(Please complete all information to ensure proper filing)