

UNITED STATES DISTRICT COURT  
DISTRICT OF MASSACHUSETTS  
([www.mad.uscourts.gov](http://www.mad.uscourts.gov))

**ELECTRONIC CASE FILING SYSTEM**  
**ATTORNEY REGISTRATION FORM**

*Please type or print legibly*

This form must be used to register for an account on the Court's Case Management/Electronic Case File (CM/ECF) system. By submitting this registration form, the undersigned agrees to abide by the requirements stated herein.

NAME: \_\_\_\_\_  
(Last) (Generation) (First) (Middle Initial)

B B O # \_\_\_\_\_ SSN# \_\_\_\_\_

Law Firm: \_\_\_\_\_

Building/Suite: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, ZIP: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-Mail: (for service of electronically filed papers) \_\_\_\_\_

Please specify which Court you are registering in:  U. S. District Court  U. S. Bankruptcy Court  Both

Attorneys seeking to file documents electronically must be admitted to practice in this court pursuant to LR 83.5.1 or authorized to appear pro hac vice or through an MDL action.

If admitted pro hac vice: Date motion for pro hac vice granted \_\_\_\_\_, in case number \_\_\_\_\_.

If Attorney of Record in MDL action indicate case number \_\_\_\_\_.

Attorneys will have privileges to electronically file court documents, view official docket sheets and documents associated with cases, and query various case reports for cases on the CM/ECF system. The CM/ECF system follows and must be used in conjunction with the Federal Rules of Civil & Criminal Procedure, the Local Rules, and any administrative orders and policies of the United States District and Bankruptcy Courts for the District of Massachusetts. In order to file documents electronically, CM/ECF participants will need a PACER service account.

By submitting this registration form, the undersigned agrees to abide by all Court rules, orders and policies and procedures governing the use of the electronic filing system. The undersigned also consents to receiving notice of filings pursuant to Federal Rules Civil Procedure, Federal Rules of Criminal Procedure and the Federal Rules of Bankruptcy Procedure via the Court's electronic filing system. The combination of User ID and password will serve as the signature of the attorney filing the documents. Attorneys must protect the security of their passwords and immediately notify the court if they learn that their password has been compromised. In that event, counsel must apply for a new password.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

Please mail or hand deliver this form to:  
Clerk, United States District Court  
Attn: CM/ECF Registration  
John Joseph Moakley United States Courthouse  
1 Courthouse Way, Suite 2300  
Boston, MA 02210

Once your registration is processed, your User ID and password will be mailed to you so that you may access the electronic case filing system. Procedures for using the system will be available for downloading when you access the system via the Internet.

Date received:	Login:	Password:	Record updated: