

**APPLICATION FOR MEMBERSHIP  
ON THE CRIMINAL JUSTICE ACT FELONY PANEL  
FOR THE UNITED STATES DISTRICT COURT  
FOR THE DISTRICT OF MARYLAND**

The following Application is to be completed by attorneys requesting to represent defendants under the provisions of the Criminal Justice Act in the United States District Court for the District of Maryland in felony cases. The Application is to be printed or typed.\*

1. Name: \_\_\_\_\_

Office Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Office Phone: \_\_\_\_\_

Maryland U.S. District Court No. \_\_\_\_\_

Social Security No. \_\_\_\_\_

\* The CJA payment system **REQUIRES** a Social Security No. for all attorneys for identification purposes. The number will not appear on your voucher and will remain confidential.

**INCOME MUST BE CREDITED TO:**

Social Security No. \_\_\_\_\_ - OR - Employer Identification No. \_\_\_\_\_  
please provide

- The application should be sent to:

**Donna P. Shearer, Esq.  
CJA Supervising Atty.  
101 W. Lombard Street  
Room 8-A  
Baltimore, Md 21201**

**Felony Panel**

**2. Education and Bar Admissions:**

Graduated from \_\_\_\_\_ Law School  
on: \_\_\_\_\_.

Admitted to practice in (please list jurisdiction of first admission)  
\_\_\_\_\_ on \_\_\_\_\_.

Admitted to practice in the United States District Court for the District of Maryland  
on \_\_\_\_\_

Admitted to practice in the United States Court of Appeals for the Fourth Circuit  
on \_\_\_\_\_

**Other Admissions:**

<u>Jurisdiction</u>	<u>Location</u>	<u>Date</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

**3. Disciplinary Actions:**

Have you ever been disciplined (or are you the subject of any pending disciplinary action) by the Bar of any jurisdiction or by any Court? \_\_\_\_\_ If so, please explain on a separate sheet of paper bearing your name and address, what the discipline was and the nature of the conduct that led to the disciplinary action.

**4. Practice Background:**

Have you ever been employed as a full-time prosecutor, public defender, or law clerk to a judge? If so, please indicate the position, the name of the office or judge, and give dates of employment:

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\_\_\_\_\_

\_\_\_\_\_

**Have you at any time been a member of the CJA panel for this court? If so, dates:**

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**Have you at any time been a member of the CJA panel for any other court? If so, courts and dates:** \_\_\_\_\_

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**List any Continuing Legal Education experience, either as a participant or lecturer, in criminal or trial advocacy programs, indicating whether the programs included a component on the federal Sentencing Guidelines:**

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**5. Trial and Appellate Experience:**

**How many felony cases have you tried to verdict within the past five years:**

**United States District Court** \_\_\_\_\_

**Maryland Circuit Courts** \_\_\_\_\_

**Others (name court)** \_\_\_\_\_

**If you do not believe that the answer to the previous question adequately reflects your trial experience, approximately how many felony cases did you try to verdict prior to the past five years?**

**United States District Court** \_\_\_\_\_

**Maryland Circuit Courts** \_\_\_\_\_

**Others (name court)** \_\_\_\_\_

**How many post-Guidelines sentencings have you handled in federal felony cases?** \_\_\_\_\_

**How many appeals in federal felony cases have you handled within the past five years?** \_\_\_\_\_

Approximately how many civil jury cases have you tried to verdict? \_\_\_\_\_

6. Please provide on Exhibit A attached the following information as to five felony cases: (a) defendant's last name and case number; (b) jurisdiction; (c) major charge; (d) length of trial; (e) judge; (f) opposing counsel; (g) co-counsel and counsel for co-defendants, if any.

7. Please list the names and telephone numbers of five professional references (two of whom must be judges).

Name

Telephone Number

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8. Please indicate whether you have any special qualifications, such as fluency in a foreign language, which you believe the Selection Committee should be aware of in reviewing your application.

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9. Please state briefly how you keep yourself current on federal criminal law, including Sentencing Guidelines issues:

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10. Please identify on Exhibit B attached (by name, case number, jurisdiction, judge and opposing counsel) three cases you have handled and succinctly (in 150 words or less) describe critical issues (merits or sentencing) they presented and the resolution thereof.
11. Please indicate the type of felony cases that you are willing to handle.

Length of Trial

- \_\_\_\_\_ All cases
- \_\_\_\_\_ Only cases in which estimated length of trial is two weeks or less.

Geographical Location

- \_\_\_\_\_ All cases
- \_\_\_\_\_ Northern Division cases only
- \_\_\_\_\_ Southern Division cases only

I declare under the penalties of perjury that the foregoing answers and statements are true and correct.

\_\_\_\_\_  
(Signature of Applicant)

**EXHIBIT A**

<b>Defendant's Last Name and Case Number</b>	<b>Jurisdiction</b>	<b>Primary Charge</b>	<b>Length of trial</b>	<b>Judge</b>	<b>Opposing Counsel</b>	<b>Co-counsel; Counsel for Co-defendant</b>
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**EXHIBIT B**

**Identifying Information - Case 1**

**Defendant's  
Last Name:**

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**Case Number:**

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**Jurisdiction:**

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**Judge:**

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**Opposing  
Counsel:**

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**Succinct Statement of Issues and Resolution Thereof:**

**EXHIBIT B**

**Identifying Information - Case 2**

**Defendant's  
Last Name:**

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**Case Number:**

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**Jurisdiction:**

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**Judge:**

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**Opposing  
Counsel:**

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**Succinct Statement of Issues and Resolution Thereof:**

**EXHIBIT B**

**Identifying Information - Case 3**

**Defendant's  
Last Name:**

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**Case Number:**

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**Jurisdiction:**

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**Judge:**

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**Opposing  
Counsel:**

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**Succinct Statement of Issues and Resolution Thereof:**