

IN THE UNITED STATES DISTRICT COURT
FOR THE DISTRICT OF MARYLAND

UNITED STATES

*

*

vs.

* CRIMINAL NO. _____

Defendant

*

* * * * *

TRAVEL AUTHORIZATION
UNDER SEAL

Authorized Traveler:

Authorized Travel Dates:

Purpose of Travel:

Pursuant to Section 702 of the Federal Courts Administration Act of 1992, Public Law 102-572, 106 Stat. 4506, you are hereby authorized to obtain government travel rates for the above-described trip in connection with your providing representation under the Criminal Justice Act (CJA).

You are authorized to contact National Travel Service (NTS) at 1-800-445-0668 to request reservations and airline tickets. You must provide NTS with your case information and you must identify yourself as a CJA Panel Attorney in the *District of Maryland and advise NTS that your travel expenses will be charged to that court's CJA GTA account. You may instruct NTS where to deliver your tickets.

Reimbursement for subsistence will be at actual expenses not to exceed _____ per day. Receipts are required for reimbursement of expenses. These limitations do not include any fees for a rental car. The limitations for overnight hotel accommodations is \$____ per night. The limitations on meals and incidental expenses is \$_____ per day. For listing of hotels accepting the federal per diem, please see www.hotelsatperdiem.com

A copy of this Travel Authorization, as well as a copy of the airline tickets which were provided by NTS, must be attached to your voucher for audit purposes. Our internal accounting control number for this trip is: * MD-CJA-03-368.

***These are the "identifiers" that must be provided to NTS.**

United States District Judge

Date