

APPENDIX OF FORMS, CRIMINAL

Criminal Form 1, Criminal Case Deadlines

NOTE: This chart is meant merely as a summary. Local and Federal Rules and orders in individual cases are controlling.

**Criminal Case Deadlines
Amended Through January 1, 2003**

PROCEEDING, DOCUMENT, OR ACTION	RULE	DUE DATE
Statement identifying organizational victim. If corporation/partnership, disclosure statement.	LCrR 12.4	At initial appearance
Disclosure statement.	LCrR 12.4	At initial appearance
Arraignment held. Trial date set. If complex, court sets status conference.	LCrR 10.1 LCrR 10.2	
Post-arraignment meeting. Counsel confer to discuss discovery matters.	LCrR 10.3	Within 5 days after arraignment
Status conference held, if complex. Deadlines for discovery and dispositive motions set by court.	LCrR 10.2	Within 14 days after arraignment
Government discloses Fed. R. Crim. P. 16(a)(1) material.	LCrR 16.1(a)(1)	"
Government discloses electronic communications evidence.	LCrR 16.1(b)	"
Defendant discloses Fed. R. Crim. P. 16(b) material.	LCrR 16.1(a)(2)	Within 30 days after arraignment
Discovery motions due (except if complex).	LCrR 12.1(a)	"
Dispositive and evidentiary motions due (except if complex).	LCrR 12.1(b)	Not later than 21 days before trial
Government discloses <u>Brady</u> and <u>Giglio</u> material.	LCrR 16.1(c)	At least 20 days before trial
Government discloses witness statements.	LCrR 16.1(d)	At least 7 days before trial
Government discloses Fed. R. Evid. 404(b) material.	LCrR 16.1(e)	"
Parties exchange and file exhibit lists and file exhibits with the court.	LCrR 16.1(f), LR 83.13	“

PROCEEDING, DOCUMENT, OR ACTION	RULE	DUE DATE
Parties exchange and file witness lists.	LCrR 16.1(g)	At least 7 days before trial
Motions in limine due.	LCrR 26.1	Not later than 7 days before trial
Requests for special voir dire due.	LCrR 24.1	"
Final pretrial conference held.	LCrR 17.1.1	Approximately 7 days before trial
Objections to exhibit lists due.	LCrR 16.1(f)	Day of trial (day jury drawn)
Objections to motions in limine due.	LCrR 26.1	"
Requests for jury instructions due.	LCrR 30.1	Not later than day of trial
If defendant pleads or is found guilty:		
Government provides written version of facts to Probation.	LCrR 32.1(c)	14 days after plea or finding of guilt
Probation discloses presentence investigation report.	LCrR 32.1(d)	35 days prior to sentencing
Parties file objections to report (or notice of no objection).	LCrR 32.1(e)	14 days after receipt of report
If applicable, Probation provides revised presentence investigation report and addendum.	LCrR 32.1(g)	7 days prior to sentencing
Motions for departure due.	LCrR 32.1(i)	4 days prior to sentencing
Sentencing held.	LCrR 32.1(a)	13 weeks (91 days) after plea or finding of guilt
Government dismisses unresolved counts.	LCrR 48.1	At time of sentencing
If CJA appointed counsel, file completed voucher for fees and expenses.	LCrR 44.1(b)	45 days after sentencing

(Added 1/1/97; amended 1/1/00; 1/1/01; 1/1/03)