

United States Bankruptcy Court  
District of New Mexico

COPY REQUEST

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Date: \_\_\_\_\_ Requester: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

Method of payment: Cash  Check<sup>1</sup>  Credit Card Blanket Authorization on file  Credit Card<sup>2</sup>

Bankruptcy Case or Adversary Proceeding Name	Case Number	Document number or document title and date filed	Number of pages
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____
5. _____	_____	_____	_____
6. _____	_____	_____	_____

FOR COURT USE ONLY

Number of \_\_\_\_\_ copies x \$.50 per copy = \$\_\_\_\_\_. Date Paid: \_\_\_\_\_ Receipt #: \_\_\_\_\_

**CREDIT CARD PAYMENT** (keep form for 60 days)

Cardholder: \_\_\_\_\_ Requester: \_\_\_\_\_

**BLANKET AUTHORIZATION:** Is Requester an authorized user? Yes . Charge to card on file.

No . Speak to authorized user or cardholder. Authorized by (name) \_\_\_\_\_

**SINGLE USE AUTHORIZATION (where card is not presented in person):**

TYPE: MasterCard  Visa  Discover  American Express  Diners Club  EXPIRES: \_\_\_\_\_

Authorized by (name) \_\_\_\_\_ on (date) \_\_\_\_\_

<sup>1</sup>Checks must be payable to U. S. Bankruptcy Court Clerk. Debtors in pending cases who have not been discharged may not pay by personal check or credit card; please pay by money order or cashiers check or cash (amount remitted must be exact; the Clerk's Office does not make change).

<sup>2</sup>Credit cards: with blanket authorization, we will call you to inform you of the total amount due; without, we will call (1) to inform you of the total amount due; (2) to obtain credit card information; and (3) to obtain the name of the person authorizing charges for this request.