

# CM/ECF REGISTRATION

The United States Bankruptcy Court, District of Nevada, is attempting to assess the readiness of members of the Nevada Bar for transition into the electronic filing process.

This will serve as your registration for ECF training and the information below will be used to issue your ECF password.

## **Part A. Contact Information**

Attorney Name: \_\_\_\_\_ Bar ID: \_\_\_\_\_

Law Firm: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Street Address: \_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

\_\_\_\_\_ Primarily Debtor Work? \_\_\_\_\_ Primarily Creditor Work?

Designated ECF contact person: \_\_\_\_\_

## **Part B. General Information**

1. Approximately how many bankruptcy cases do you file in a month? \_\_\_\_\_
2. Do you have multiple office addresses? \_\_\_\_\_
3. Approximately how many clerical staff members/paralegals do you have working on bankruptcy cases? \_\_\_\_\_ How many will you be sending for CM/ECF training? \_\_\_\_\_



Version: \_\_\_\_\_

Version: \_\_\_\_\_

8. Do you currently have a document scanner? \_\_\_\_\_

Which brand and model? \_\_\_\_\_

9. What software package are you currently using to create forms (petitions, schedules, matrices, etc.) for new cases? \_\_\_\_\_

Who is the vendor? \_\_\_\_\_

Is the application Windows based? \_\_\_\_\_

Does it have "PDF" document creation abilities? \_\_\_\_\_

10. For documents other than new case related, i.e., motions, orders, responses, etc., which word processing applications do you use?

\_\_\_\_\_ Word Perfect

\_\_\_\_\_ Word

\_\_\_\_\_ Other

Version: \_\_\_\_\_

Version: \_\_\_\_\_

Specify Name and Version: \_\_\_\_\_

11. Are you a current PACER user? \_\_\_\_\_ If so, how many PACER users are in your office? \_\_\_\_\_

I declare that I am admitted to the bar of this Court. I understand that my signature on this registration form as a Filing User in the CM/ECF system constitutes written consent to service by electronic transmission under Fed. R. Civ. P. 5 and Fed. R. Bankr. P. 7005 and a written request for notice by electronic transmission under Fed. R. Bankr. P. 9036 as well as waiver of the following: (1) waiver of the right to receive notice by first class mail and consent to receive notice electronically; and (2) waiver of the right to service by personal service or first class mail and consent to electronic service, except with regard to service of a summons and complaint under Fed. R. Bankr. P. 7004. Waiver of service and notice by first class mail applies to notice of the entry of an order or judgment under Fed. R. Bankr. P. 9022.

Date: \_\_\_\_\_

\_\_\_\_\_

**Signature**

**In Las Vegas, please return to:**

**In Reno, please return to:**

Clerk, United States Bankruptcy Court  
The Lloyd D. George U.S. Courthouse  
333 Las Vegas Blvd., South  
Room 8112  
Las Vegas, NV 89101  
Attn: CM/ECF Systems Administrator

Clerk, United States Bankruptcy Court  
The Clifton Young Federal Building  
300 Booth Street  
Room 1109  
Reno, NV 89509  
Attn: CM/ECF DQA/Trainer

10/02