

**Form 19. CERTIFICATION AND SIGNATURE OF NON-ATTORNEY
BANKRUPTCY PETITION PREPARER (See 11 U.S.C. § 110)**

[Caption as in Form 16B.]

**CERTIFICATION AND SIGNATURE OF NON-ATTORNEY
BANKRUPTCY PETITION PREPARER (See 11 U.S.C. § 110)**

I certify that I am a bankruptcy petition preparer as defined in 11 U.S.C. § 110, that I prepared this document for compensation, and that I have provided the debtor with a copy of this document.

Printed or Typed Name of Bankruptcy Petition Preparer

Social Security No.
(Required by 11 U.S.C. § 110(c).)

Address

Names and Social Security numbers of all other individuals who prepared or assisted in preparing this document:

If more than one person prepared this document, attach additional signed sheets conforming to the appropriate Official Form for each person.

X _____
Signature of Bankruptcy Petition Preparer

Date

A bankruptcy petition preparer's failure to comply with the provisions of title 11 and the Federal Rules of Bankruptcy Procedure may result in fines or imprisonment or both. 11 U.S.C. § 110; 18 U.S.C. § 156.

**INSTRUCTIONS FOR COMPLETING OFFICIAL FORM 19
CERTIFICATION AND SIGNATURE OF NON-ATTORNEY
BANKRUPTCY PETITION PREPARER (See 11 U.S.C. § 110)**

I. INTRODUCTION

Anyone - other than an attorney or an employee of an attorney - who accepts money or a promise of payment for preparing a bankruptcy petition, or any other document for filing by a debtor in a bankruptcy case, is a "bankruptcy petition preparer" under the Bankruptcy Code. 11 U.S.C. § 110(a).

Official Form 19 is a certification by a bankruptcy petition preparer that the preparer has complied with the provisions of section 110 of the Bankruptcy Code. The form or adaptations of it have been incorporated into the official forms that typically would be prepared for a debtor by a bankruptcy petition preparer: the voluntary petition, the schedules, the statement of financial affairs, and several others. Official Form 19, with the addition of the caption specified, should be used with any other document that a bankruptcy petition preparer types or otherwise prepares for filing by a debtor in a bankruptcy case.

II. APPLICABLE LAW AND RULES

The Bankruptcy Code defines a bankruptcy petition preparer as a person, other than an attorney or employee of an attorney, who prepares for compensation a petition or other document for filing by a debtor in a bankruptcy court or district court in connection with a bankruptcy case. 11 U.S.C. § 110(a). Section 110 requires a bankruptcy petition preparer to sign any document prepared and to print on the document the preparer's name and address. 11 U.S.C. § 110 (b)(1). A bankruptcy petition preparer must also place on the document, after the preparer's signature, an identifying number or numbers for the preparer and each additional individual who assisted in preparing the document. 11 U.S.C. § 110(c)(1). Section 110 specifies that the identifying number or numbers are the Social Security number or numbers of the preparer and each additional individual who assisted in preparing the document. 11 U.S.C. § 110(c)(2). Section 110 further requires a bankruptcy petition preparer, not later than the time any document is presented to a debtor for the debtor's signature, to provide the debtor with a copy of the document. 11 U.S.C. § 110(d)(1).

III. DIRECTIONS

1. This Official Form or adaptations of it have been incorporated into the official forms that typically would be prepared for a debtor by a bankruptcy petition preparer: the voluntary petition, the schedules, the statement of financial affairs, and several others. This form should be completed and attached to any other document prepared by a bankruptcy petition preparer for filing by a debtor in a bankruptcy case.

Official Form 19
continued

2. The caption should be placed at the top of the page and should conform to Official Form 16B. Instructions for Official Form 16B, Caption (Short Title), may be found following that form.

3. The Bankruptcy Code defines a bankruptcy petition preparer as any person, other than an attorney or an employee of an attorney, who prepares for compensation a document for filing by a debtor in a bankruptcy case.

4. The bankruptcy petition preparer should print or type the preparer's name on the line provided. If the individual who prepared the document operates a service or is employed by a service, the names of both the service and the individual who prepared the document should appear.

5. The bankruptcy petition preparer should state the Social Security number of the individual who prepared the document on the line provided.

6. The bankruptcy petition preparer should state the preparer's address on the line provided.

7. If more than one individual worked on preparing the document for filing by the debtor, the name and Social Security number of each individual who prepared or assisted in preparing the document must be disclosed in the space provided.

8. The bankruptcy petition preparer must sign the certification form on the line provided.

9. The bankruptcy petition preparer must write the date the certification form was signed on the line provided.

10. If more than one person prepared the document for filing by the debtor, the bankruptcy petition preparer also must prepare an additional Official Form 19 for each person who participated in preparing the document for the debtor, and each additional form must be signed by the individual named on that form.

11. The completed and signed certification and all required attachments should be attached firmly to the document to be filed by the debtor in the bankruptcy case.

1995 COMMITTEE NOTE

This form is new. The Bankruptcy Reform Act of 1994 requires a "bankruptcy petition preparer," as defined in 11 U.S.C. § 110, to sign any "document for filing" that the bankruptcy petition preparer prepares for compensation on behalf of a debtor, to disclose on the document certain information, and to provide the debtor with a copy of the document. This form or adaptations of this form have been incorporated into the official forms of the voluntary petition, the schedules, the statement of financial affairs, and other official forms that typically would be prepared for a debtor by a bankruptcy petition preparer. This form is to be used in connection with any other document that a bankruptcy petition preparer prepares for filing by a debtor in a bankruptcy case.

2003 COMMITTEE NOTE

Pursuant to § 110(c) of the Bankruptcy Code, the certification by a non-attorney bankruptcy petition preparer requires a petition preparer to provide the full social security number of the individual who actually prepares the document.