

**SAMPLE CERTIFICATE OF SERVICE**

I hereby certify that on \_\_\_\_\_, I served copies of  
[date]

\_\_\_\_\_ on the following parties by  
[name of document]

way of \_\_\_\_\_:  
[U.S. mail, UPS, overnight mail, email, fax, courier, etc.]

Name of Attorney\Party Served

Name of Attorney\Party Served

Address

Address

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature