

**UNITED STATES COURT OF APPEALS  
FOR THE SECOND CIRCUIT**

**APPLICATION FOR APPOINTMENT TO CJA  
PANEL UNDER CRIMINAL JUSTICE ACT OF 1964  
PURSUANT TO THE PLAN OF THE JUDGES  
OF THE SECOND CIRCUIT**

In answering the following questions, you may attach additional sheets.

**I. PERSONAL\***

Name \_\_\_\_\_

Firm Name \_\_\_\_\_

Office Address \_\_\_\_\_  
\_\_\_\_\_

Email \_\_\_\_\_

Fax No. \_\_\_\_\_

Office Telephone \_\_\_\_\_

Cell Phone \_\_\_\_\_

**II. ADMISSION TO PRACTICE**

State Bar(s) \_\_\_\_\_ Year Admitted \_\_\_\_\_ ID No. \_\_\_\_\_ \*\*

\_\_\_\_\_ Year Admitted \_\_\_\_\_ ID No. \_\_\_\_\_

Federal Bar(s) \_\_\_\_\_ Year Admitted \_\_\_\_\_

\_\_\_\_\_ Year Admitted \_\_\_\_\_

\_\_\_\_\_ Year Admitted \_\_\_\_\_

\_\_\_\_\_ Year Admitted \_\_\_\_\_

\*See also Confidential Information Section at pages 10-11

\*\*Where applicable

Are you a member in good standing of each of the Bars listed above \_\_\_\_\_?  
If not, please list Bar(s) in which you are no longer in good standing and explain why.

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**III. EDUCATION**

A. Law School Attended \_\_\_\_\_

B. Dates Attended and Degree Received \_\_\_\_\_

C. List Law Review or Law Journal Memberships and Authored Articles or Notes \_\_\_\_\_

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D. College Attended, Degree and Date of Graduation \_\_\_\_\_

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E. List any other Post-Graduate Degrees \_\_\_\_\_

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**IV. WORK EXPERIENCE**

A. List in reverse chronological order each legal position you have held since graduating from law school. Include dates for each position. For the three most recent positions you have held within the last 15 years, list the name, address and telephone number of a supervisor or partner with whom you worked.

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**V. PRIOR CJA EXPERIENCE**

**A. Are you presently a member of this panel? \_\_\_\_\_**

**B. Have you previously served on this panel? \_\_\_\_\_ If so, list the dates of service.**

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**C. Approximately how many cases in the last five (5) years have been assigned to you per year during your panel service?**

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**D. Have you been or are you presently a member of any state appellate CJA Panel? \_\_\_\_\_ If so, list such state appellate service with the dates of service and if terminated, state the reasons for termination.**

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**E. Have you been or are you presently a member of any state appellate panel? \_\_\_\_\_ If so, list such state appellate service with the dates of service and if terminated, state the reasons for termination.**

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**F. Approximately how many cases in the last five (5) years have been assigned to you per year during your other panel service?**

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**G. List any other panels in the federal courts of which you have been a member, such as the death penalty panel. If so, list any capital cases or other cases you have been assigned.**

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**H. With the exception of an Anders motion being granted or the retention of a private attorney by a defendant, have you ever been relieved from an assignment by the Court for any other reason? \_\_\_\_\_ If so, list the case, panel, date and reason?**

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**I. Have you previously applied for appointment to this panel but were not appointed? \_\_\_\_\_ If so, list the date of each application.**

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**VI. PREVIOUS APPELLATE EXPERIENCE**

**A. Federal Appeals**

**1. Approximately how many appeals have you handled in federal criminal and federal habeas corpus proceedings during the last five years?**

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**2. Of those, about how many were in the Second Circuit?**

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**3. About how many did you handle in other circuits?**

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**4. List the other circuits \_\_\_\_\_**

**B. State Appeals**

**1. Approximately how many state court criminal appeals have you handled during the last five (5) years?**

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**C. Briefs in Most Recent Appeals\***

**1. List the five most recent Second Circuit appeals you have handled in criminal or habeas corpus cases. Do not include Anders cases. For each of the appeals listed, enclose a copy of your brief. Please indicate whether you represented the government, the petitioner, or the defendant; give the name and Second Circuit docket number of the case; state whether there was a written opinion or summary order, provide a case citation, and attach a copy of the opinion or order. In addition, indicate whether you wrote the brief and argued the case; and provide the names, addresses and telephone numbers of co-counsel and your opponent(s) listed on the briefs: If you have not handled five criminal or habeas corpus cases in the Second Circuit, list the most recent cases you have handled in other federal or state appellate courts.**

**\*You may supplement this list with the names and briefs of any other cases you wish the CJA Committee to consider.**

1. \_\_\_\_\_  
\_\_\_\_\_

2. \_\_\_\_\_  
\_\_\_\_\_

3. \_\_\_\_\_  
\_\_\_\_\_

4. \_\_\_\_\_  
\_\_\_\_\_

5. \_\_\_\_\_  
\_\_\_\_\_

**D. If you have not handled five criminal or habeas cases in the Second Circuit in the last five years, how many civil appeals have you handled in the Second Circuit or any other federal circuit in the last five (5) years? \_\_\_\_\_**

**Please list these cases including the name of the case and docket number.**

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

**VII. FOREIGN LANGUAGES**

**A. Do you speak any foreign languages? \_\_\_\_\_ If so, list the foreign languages you speak, state whether you can read any of the foreign languages and describe your level of fluency.**

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**VIII. FEDERAL RULES; CLE**

**A. Are you familiar with Title 18 and the habeas corpus provisions of Title 28 of the United States Code, the Federal Rules of Appellate Procedure, the Second Circuit Local Rules, the Federal rules of Criminal Procedure and the Sentencing Guidelines? \_\_\_\_\_**

**B. Are you in compliance with the CLE requirements as required by the State(s) in which you are admitted? \_\_\_\_\_ If not, please explain.**

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1. Have you attended CLE or other training programs focusing on federal criminal and federal appellate practice during the last three (3) years? \_\_\_\_\_ If so, please list the programs you have attended or participated in during that time period.

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**IX. OTHER EXPERIENCE**

A. List any other legal experience which you feel might be helpful in evaluating your competence to serve on this panel. Where appropriate, include the names, addresses and telephone numbers of adversaries, co-counsel and judges.

**X. REFERENCES**

A. Please list three references who can assess your skills relevant to this panel.

|    | <u>Name</u> | <u>Address</u> | <u>Telephone No.</u> |
|----|-------------|----------------|----------------------|
| 1. | _____       | _____          | _____                |
| 2. | _____       | _____          | _____                |
| 3. | _____       | _____          | _____                |

## CERTIFICATION

Under the penalties of perjury, I certify that the information contained in this application including the attachments are true and accurate to the best of my knowledge.

I also certify that I understand that with the exception of the information contained in the "Personal and Confidential" Section of this Application, this application will not be confidential and will be kept as a public record with the Clerk of Court of the United States Court of Appeals for the Second Circuit.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant's Signature

Submit an original, plus 3 paper copies of the completed application and your resumé . In addition, send a diskette, containing both application and resumé. Send to:

Office of the Clerk of the Court  
Thurgood Marshall United States Courthouse  
40 Foley Square  
New York, New York 10007  
Phone 212-857-8585

Application packages must be received by 5:00 P.M. on Friday, April 11, 2003.

N.B. If you change your address, or if anything occurs that would affect your answers to this application, notice of such change should be sent to Clerk of Court Roseann B. MacKechnie.

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**PERSONAL AND CONFIDENTIAL INFORMATION**

Name \_\_\_\_\_

A. Have you ever been arrested, charged or convicted of a crime under any federal, state or local law? \_\_\_\_\_ If so, give the details. Do not include traffic violations punished only by a fine of \$200 or less.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

B. Have you, to your knowledge, ever been the target of a federal, state or local investigation for possible violation of a criminal statute? \_\_\_\_\_ If so, please give particulars.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

C. Have you ever been held in contempt or been the subject of a contempt proceeding? \_\_\_\_\_ If so, give the particulars.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**D. Have you ever been disciplined, sanctioned or cited for a breach of ethics or unprofessional conduct by any court, administrative agency, bar association or other professional group or, without regard to the outcome, to your knowledge has there ever been a complaint against you with or by any court, administrative agency, bar association or other professional group? \_\_\_\_\_ If so, please provide details.**

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**E. Have you ever been criticized in a judicial opinion? Please furnish a copy. If you wish to do so, you may attach an explanatory statement.**

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**F. State whether in the last 5 years (a) you have suffered from alcoholism or addiction to any drug or medication, or (b) the use of alcohol, drugs or medication has affected your work. If so, provide particulars.**

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