

RECORD EXCERPTS CHECKLIST

- | | |
|---|--|
| <input type="checkbox"/> Prisoner Pro Se: None required | <input type="checkbox"/> Durable White Covers (front & back) |
| <input type="checkbox"/> Pro Se IFP: 1 copy required | <input type="checkbox"/> Index |
| <input type="checkbox"/> Other: 5 copies required | <input type="checkbox"/> Indexing Tabs |
| | <input type="checkbox"/> Certificate of Service |

DISTRICT COURT AND TAX COURT APPEALS:

- ___ 1. District Court or Tax Court docket sheet (including bankruptcy docket sheet)
- ___ 2. Indictment, information, complaint or petition as amended
- ___ 3. Answer, response, counterclaim, cross-claim, and replies thereto
- ___ 4. Parts of any pretrial order relative to issues on appeal
- ___ 5. Judgment or interlocutory order appealed from
- ___ 6. Other order(s) sought to be reviewed (including bankruptcy orders)
- ___ 7. Supporting opinion, findings of fact and conclusions of law filed or delivered orally by the court
- ___ 8. Jury instruction (if correctness in issue)
- ___ 9. Magistrate's report and recommendation, when appealing a court order adopting same in whole or in part
- ___ 10. Findings and conclusions of administrative law judge, when appealing a court order reviewing administrative agency determination
- ___ 11. Relevant parts of any document ... whose interpretation is central to the issues on appeal

AGENCY:

- ___ 1. Agency docket sheet or index of documents comprising the record, if one exists
- ___ 2. Order sought to be reviewed
- ___ 3. Supporting opinion, findings of fact and conclusions of law filed by the agency, board, commission or officer

CERTIFICATE OF INTERESTED PERSONS AND CORPORATE DISCLOSURE STATEMENT FORMAT CHECKLIST

- ___ Alphabetical listing
- ___ One column
- ___ Double-spaced
- ___ Court of Appeals docket number at top of *each* page
- ___ Short style at top of *each* page
- ___ Pagination indicates total number of pages comprising Certificate

Date Checked: _____ Checked by: _____