

**CHANGE OF ADDRESS FORM**

YOU ARE REQUIRED TO NOTIFY THE EXECUTIVE OFFICE FOR IMMIGRATION REVIEW (EOIR) OF ANY CHANGE OF ADDRESS AND ANY CHANGE OF TELEPHONE NUMBER WITHIN FIVE DAYS OF MOVING OR CHANGING YOUR NUMBER. YOU WILL RECEIVE OFFICIAL CORRESPONDENCE ONLY AT THE ADDRESS WHICH YOU PROVIDE.

**BOARD OF IMMIGRATION APPEALS**

Use this form for a change of address if your case is before the Board of Immigration Appeals.

**Change of Address Instructions  
(complete the Change of Address Form below)**

*Note: See the mailing instructions on the back of this form.*

\_\_\_\_\_  
This is to notify you that my address or phone number has changed.

\_\_\_\_\_  
*Name*

\_\_\_\_\_  
*Alien Registration Number*

\_\_\_\_\_  
*Old Address*

\_\_\_\_\_  
*New Number, Street, Apt.*

\_\_\_\_\_  
*City, State, Zip Code, or Country if other than U.S.*

*In Care Of:* \_\_\_\_\_

*Appropriate person, if any*

\_\_\_\_\_  
*Date of Address Change*

\_\_\_\_\_  
*New Telephone Number*

\_\_\_\_\_  
*Signature*

## **MAILING INSTRUCTIONS**

- 1) *Fold top of this page to meet the dotted line on the reverse side.*
- 2) *Fold the bottom of this page over the already folded portion, so the address is visible.  
(IMPORTANT: Make sure the addressed section is visible after folds are made.)*
- 3) *Secure the folded form by taping along the open end.*
- 4) *Place appropriate postage stamp in the area marked "Place Stamp Here".*
- 5) *Mail the form.*

---

Fold Here

---

Fold Here

**U.S. Department of Justice**  
*Executive Office for Immigration Review*  
*Board of Immigration Appeals*  
*Office of the Clerk*  
*5201 Leesburg Pike, Suite 1300*  
*Falls Church, VA 22041*

Place  
Stamp  
Here

**U.S. Department of Justice**  
*Executive Office for Immigration Review*  
*Board of Immigration Appeals*  
*Office of the Clerk*  
*5201 Leesburg Pike, Suite 1300*  
*Falls Church, VA 22041*

Fasten Here